

“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA

RECRUITMENT TO THE POST OF HEAD CONSTABLE (EDUCATION & STRESS COUNSELLOR)

Applications are invited from eligible Indian citizens (**Male & Female**) for filling up vacancies for the Non-Gazetted & Non-Ministerial post of Head Constable(Education & Stress Counsellor), Group ‘C’, on temporary basis likely to be permanent in Indo-Tibetan Border Police Force. The post has All India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidate shall be governed by the ITBPF Act, 1992 and ITBP Rules 1994. Application from candidates will be accepted only through **ON-LINE MODE**. No other mode for submission of application is allowed. **ONLINE APPLICATION MODE WILL BE OPENED W.E.F. 24/09/2018 AT 00:01 AM AND WILL BE CLOSED ON 23/10/2018 AT 11:59 PM.**

2. **PAY SCALE AND OTHER ALLOWANCES:-**

- a) **PAY - Level-4 in the Pay Matrix** Rs. 25,500-81,000(as per 7th CPC)
- b) **Other allowances-** The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free Leave Pass, free medical facilities and any other allowance as admissible in the Force from time to time under the rules/instructions. **These posts will be covered under Restructured Defined Contribution Pension Scheme.**

3. The vacancies, which may increase or decrease due to administrative reasons, are as under:-

Name of post	Total vacancies to be filled up	Reservations Status				
		UR	SC	ST	OBC (Non-creamy layer)	Total
Head Constable(Education & Stress Counsellor) (Male)	62	32	09	04	17	73
Head Constable(Education & Stress Counsellor) (Female)	11	05	02	01	03	

- Note:-** i) Total vacancies include Backlog vacancies and may vary due to administrative reasons.
- ii) ITBP reserves the right to cancel or postpone the recruitment at any stage without assigning any reason.
- iii) 10% of the vacancies are reserved for Ex-Servicemen. In case vacancy reserved for Ex-servicemen remains unfilled due to non-availability of eligible or qualified candidates, the same shall be filled by other candidates.

4. **ELIGIBILITY CONDITIONS**

	Age Limit	Education qualification												
4.1	20 to 25 years	Degree from a recognized University or equivalent with Psychology as a subject OR ; Degree from a recognized University with Bachelor of Education or Bachelor of Teaching or equivalent.												
4.2	<p><u>Cut off date for Age and Relaxation</u> Cut off date for determining the age will be 23/10/2018 i.e. last date of receipt of application. Candidates not be born before 24/10/1993 and not be born later than 23/10/1998.</p>													
	<p>Note:-</p> <p>i) The upper age limit is relaxable for SC, ST, OBC, Ex-Servicemen and other categories of persons in accordance with the Government orders on the subject.</p> <p>ii) Candidates should note that only the Date of Birth as recorded in the Matriculation Certificate available on the date of submission of application will be accepted for determining the age and no subsequent request for its change will be considered or granted.</p> <p>iii) Candidates claiming OBC Non-Creamy Layer (NCL) status may note that certificate on non-creamy layer status should have been obtained within three years before the closing date i.e 23.10.2018.</p> <p>iv) Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format, when such certificates are sought by the Recruitment Board. Otherwise, their claim for SC/ST/OBC(NCL) status will not be entertained and their candidature/applications will be considered under General (UR) category.</p> <p>v) The formats of the certificates are annexed. Certificates obtained in any other format will not be accepted.</p> <p>vi) Break between Army Service and re-employment should not exceed 02 years.</p> <p>vii) Age relaxation available to different category of eligible candidates are as under:-</p> <table border="1"> <thead> <tr> <th>SN</th> <th>Category</th> <th>Age-Relaxation permissible beyond the upper age limit</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>SC/ST</td> <td>5 Years</td> </tr> <tr> <td>2</td> <td>OBC</td> <td>3 Years</td> </tr> <tr> <td>3</td> <td>Ex-Servicemen (Unreserved/General)</td> <td>3 years after deduction of the military service rendered from the actual age.</td> </tr> </tbody> </table>		SN	Category	Age-Relaxation permissible beyond the upper age limit	1	SC/ST	5 Years	2	OBC	3 Years	3	Ex-Servicemen (Unreserved/General)	3 years after deduction of the military service rendered from the actual age.
SN	Category	Age-Relaxation permissible beyond the upper age limit												
1	SC/ST	5 Years												
2	OBC	3 Years												
3	Ex-Servicemen (Unreserved/General)	3 years after deduction of the military service rendered from the actual age.												

4	Ex-Servicemen (OBC)	6 years (3 years + 3 years) after deduction of the military service rendered from the actual age.
5	Ex-Servicemen (SC/ST)	8 years (3 years + 5 years) after deduction of the military service rendered from the actual age.
6	Government servant	Up to the age of 40 years in accordance with the instructions or orders issued by the Central Government
7	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (Unreserved)	5 Years
8	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (OBC)	(3+5) 8 Years
9	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 st January 1980 to 31 st December, 1989. (SC/ST)	(5+5) 10 Years
10	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (Unreserved)	5 years
11	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (OBC)	(3+5) 8 years
12	Children and dependent of victims KILLED in the 1984 riots OR communal riots of 2002 in Gujarat (SC/ST)	(5+5) 10 years
<p>Explanation: An Ex-serviceman means a person:- (i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and a) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension. Or</p>		

	<p>b) Who has been relieved from such service on medical ground attributable to military service of circumstances beyond his control and awarded medical or other disability pension.</p> <p style="text-align: center;">Or</p> <p>c) Who has been released from such service as a result of reduction in establishment.</p> <p style="text-align: center;">Or</p> <p>(ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity: and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;</p> <p style="text-align: center;">Or</p> <p>(iii) Personnel of the Army Postal Service who are part of regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;</p> <p style="text-align: center;">Or</p> <p>(iv) Personnel who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987.</p> <p style="text-align: center;">Or</p> <p>(v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;</p> <p style="text-align: center;">Or</p> <p>Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.</p>																								
4.3	<p>Physical Standards:-</p> <table border="1" data-bbox="363 1473 1481 2134"> <thead> <tr> <th rowspan="2">Description</th> <th colspan="2">Height in Cms</th> <th colspan="2">Chest in Cms (For Male)</th> </tr> <tr> <th>Male</th> <th>Female</th> <th>Unexpanded</th> <th>Expanded</th> </tr> </thead> <tbody> <tr> <td>All other States and Union Territories (Except categories mentioned below)</td> <td>170 cms</td> <td>157 cms</td> <td>80</td> <td>85</td> </tr> <tr> <td>For candidates falling in the categories of Garhwalis, Kumanonis, Gorkhas, Dogras, Marathas and candidates belonging to the State of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of Jammu & Kashmir.</td> <td>165 cms</td> <td>155 cms</td> <td>80</td> <td>85</td> </tr> <tr> <td>For candidates belonging to the Scheduled Tribe(ST) including Mizos and Nagas</td> <td>162.5 cms</td> <td>154 cms</td> <td>77</td> <td>82</td> </tr> </tbody> </table>	Description	Height in Cms		Chest in Cms (For Male)		Male	Female	Unexpanded	Expanded	All other States and Union Territories (Except categories mentioned below)	170 cms	157 cms	80	85	For candidates falling in the categories of Garhwalis, Kumanonis, Gorkhas, Dogras, Marathas and candidates belonging to the State of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of Jammu & Kashmir.	165 cms	155 cms	80	85	For candidates belonging to the Scheduled Tribe(ST) including Mizos and Nagas	162.5 cms	154 cms	77	82
Description	Height in Cms		Chest in Cms (For Male)																						
	Male	Female	Unexpanded	Expanded																					
All other States and Union Territories (Except categories mentioned below)	170 cms	157 cms	80	85																					
For candidates falling in the categories of Garhwalis, Kumanonis, Gorkhas, Dogras, Marathas and candidates belonging to the State of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of Jammu & Kashmir.	165 cms	155 cms	80	85																					
For candidates belonging to the Scheduled Tribe(ST) including Mizos and Nagas	162.5 cms	154 cms	77	82																					

	Weight- Corresponding to height and age as per medical standard (For males & females).																									
	Note:- i) Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per Annexure-“ V” ii) Chest Measurement not applicable for females.																									
4.4	<u>Basic Medical Standard</u>																									
	(i) Eye Sight – The minimum visual standard for the candidates of all categories will be as follows:-																									
	<table border="1"> <thead> <tr> <th colspan="2" data-bbox="363 551 603 752">Visual Acuity unaided (Near Vision)</th> <th colspan="2" data-bbox="603 551 815 752">Uncorrected Visual Acuity (Distant Vision)</th> <th data-bbox="815 551 1027 752">Refraction</th> <th data-bbox="1027 551 1206 752">Colour Vision</th> <th data-bbox="1206 551 1469 752">Remarks</th> </tr> <tr> <th data-bbox="363 752 480 835">Better eye</th> <th data-bbox="480 752 603 835">Worse eye</th> <th data-bbox="603 752 708 835">Better eye</th> <th data-bbox="708 752 815 835">Worse eye</th> <td data-bbox="815 752 1027 835"></td> <td data-bbox="1027 752 1206 835"></td> <td data-bbox="1206 752 1469 835"></td> </tr> </thead> <tbody> <tr> <td data-bbox="363 835 480 1155">N6</td> <td data-bbox="480 835 603 1155">N9</td> <td data-bbox="603 835 708 1155">6/6</td> <td data-bbox="708 835 815 1155">6/9</td> <td data-bbox="815 835 1027 1155">Visual correction of any kind is not permitted even by glasses.</td> <td data-bbox="1027 835 1206 1155">CP III by ISIHARA</td> <td data-bbox="1206 835 1469 1155">-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required.</td> </tr> </tbody> </table>					Visual Acuity unaided (Near Vision)		Uncorrected Visual Acuity (Distant Vision)		Refraction	Colour Vision	Remarks	Better eye	Worse eye	Better eye	Worse eye				N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III by ISIHARA	-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required.
Visual Acuity unaided (Near Vision)		Uncorrected Visual Acuity (Distant Vision)		Refraction	Colour Vision	Remarks																				
Better eye	Worse eye	Better eye	Worse eye																							
N6	N9	6/6	6/9	Visual correction of any kind is not permitted even by glasses.	CP III by ISIHARA	-In right handed person, the Right eye is better eye and vice versa. -Binocular vision is required.																				
	(ii) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes;																									
	(iii) Must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.																									
	(iv) An colour blind person will not be eligible for appointment. If at any stage of service career, person is found to be colour blind, he will be boarded out as per SHAPE Policy in vogue in the force;																									
	iv) <u>TATTOOS:-</u> (a) Content: Being a secular country, the religious sentiments of our countrymen are to be respected and thus, tattoos depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted. (b) Location: Tattoos marked on traditional sites of the body like inner aspect of forearm but only left forearm, being non saluting lump or dorsum of the hands are to be allowed. (c) Size: Size must be less than ¼ of the particular part (Elbow or Hand) of the body.																									

5. HOW TO APPLY

5.1	Online application mode will be opened w.e.f. 24.09.2018 at 00:01 p.m. and will be closed on 23.10.2018 at 11:59 pm.
5.2	Eligible and interested candidates should only apply online through ITBP Recruitment website www.recruitment.itbpolice.nic.in . Candidates are advised to fill the online application form after reading the instructions carefully. The application must be submitted ONLINE only. No application will be accepted offline. Candidature of the candidate who submitted application offline will be rejected summarily.
5.3	APPLICATION FEE & MODE OF PAYMENT – Male candidates belonging to General (UR)/OBC category applying for recruitment to the above post should pay Rs. 100/- (Rupees One hundred only) as application fee through online payment gateway system on the ITBP Recruitment website www.recruitment.itbpolice.nic.in . Application received with any other mode of fee payment will be summarily rejected. <u>Fees are exempted for females, Ex-servicemen and candidates belonging to Scheduled Caste, Scheduled Tribe.</u> Note:- i) Fee once paid will not be refunded under any circumstances. ii) Fee paid by modes other than above will not be accepted and the applications of such candidate will be rejected forthright and the payment made shall stand forfeited.
5.4	Persons serving in Central/State Government applying for this recruitment are required to furnish a copy of No Objection Certificate (Annexure-I) issued by the employer at the time of verification of documents. The candidature of candidates who fail to submit NOC at the time of documentation shall not be allowed to appear in the selection process and his candidature shall be summarily rejected.
5.5	There is no requirement of submitting any documents at the time of filling online application form.

6. SELECTION PROCESS:-

The candidates whose applications are found in order will be issued online admit Cards mentioning the date and venue of recruitment test. Candidature of candidates who are issued online admit cards will remain provisional till they are finally selected and submit all related documents/certificates in original and in prescribed format at the stage of verification of original documents. **The candidates who arrive at the venue without valid online admit cards and print out of online application form will not be permitted to appear in the recruitment process.**

Note:

- (i) **Before start of physical efficiency test (PET) and physical standard test (PST) the candidates will undergo verification of identity including Biometric capture.**
- (ii) **Biometric identification of candidates can also be taken at any stage of recruitment.**

The recruitment to the posts of Head Constable (Education & Stress Counsellor) will comprise of following phases. **However, ITBP reserves the right to change sequence of the recruitment process due to administrative reasons.**

PHASE-I																	
PHYSICAL EFFICIENCY TEST (PET)	<p>The candidates will report at the venue on given date and time with a clear & legible print out of their online application form and online admit card for Physical Efficiency Test (PET). The events of the PET are as follows:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">For Male Candidates</th> </tr> </thead> <tbody> <tr> <td style="width: 50%;">i) Race 1.6 Kms</td> <td>To be completed within 7.30 Minutes.</td> </tr> <tr> <td>ii) 11 Feet long Jump</td> <td>03 Chances to be given)</td> </tr> <tr> <td>iii) 3 ½ Feet High Jump</td> <td>03 Chances to be given)</td> </tr> <tr> <th colspan="2" style="text-align: center;">For Female Candidates</th> </tr> <tr> <td>i) Race 800 Meters</td> <td>To be completed within 4.45 Minutes.</td> </tr> <tr> <td>ii) 9 Feet long Jump</td> <td>03 Chances to be given)</td> </tr> <tr> <td>iii) 3 Feet High Jump</td> <td>03 Chances to be given)</td> </tr> </tbody> </table> <p>No marks will be awarded for this test and it will be only qualifying in nature. Those who do not qualify will be eliminated at this stage itself. <u>Pregnancy at the time of race will be considered a disqualification and pregnant female candidates shall be rejected at this stage.</u></p> <p>NOTE: The Departmental candidate who has qualified PET at the time of their appointment in the Force and the Ex-servicemen, are not required to appear in the PET. However they will be required to pass the requisite PST, Documentation, Written Test, and Medical Examination.</p>	For Male Candidates		i) Race 1.6 Kms	To be completed within 7.30 Minutes.	ii) 11 Feet long Jump	03 Chances to be given)	iii) 3 ½ Feet High Jump	03 Chances to be given)	For Female Candidates		i) Race 800 Meters	To be completed within 4.45 Minutes.	ii) 9 Feet long Jump	03 Chances to be given)	iii) 3 Feet High Jump	03 Chances to be given)
For Male Candidates																	
i) Race 1.6 Kms	To be completed within 7.30 Minutes.																
ii) 11 Feet long Jump	03 Chances to be given)																
iii) 3 ½ Feet High Jump	03 Chances to be given)																
For Female Candidates																	
i) Race 800 Meters	To be completed within 4.45 Minutes.																
ii) 9 Feet long Jump	03 Chances to be given)																
iii) 3 Feet High Jump	03 Chances to be given)																
PHYSICAL STANDARD TEST (PST)	Candidates found eligible in PET will be screened for height, chest measurement (for male candidates only) and weight. Those who do not meet the required physical measurements shall be eliminated at this stage.																
CHECKING OF DOCUMENTS (DOCUMENTATION)	<p>The testimonials of candidates, who qualify the PST, will be checked by the Board. The candidates will be required to produce the original documents related to Educational qualifications, date of birth etc. It is important that the candidates applying for this recruitment check their eligibility of avoid disappointment at later stage. Original documents will be returned on the spot after verification and self attested copies will be retained with the application form. Original copy of following documents will be required for verification:-</p> <ul style="list-style-type: none"> (i) Educational Certificate (s); (ii) Matriculation or 10th Class Certificate for determining Date of Birth; (iii) Experience certificate, if any; (iv) Scheduled Caste and Scheduled Tribe Certificate, as Annexure-II and OBC Certificate as Annexure-III (if belonging to any of these categories). Candidates claiming OBC(NCL) status may note that certificate on creamy layer status should have been obtained within three years before the closing date i.e. 23/10/2018. 																

	<p>(v) Domicile Certificate issued by local revenue authorities or PAN Card Or Aadhar Card or Driving License or Voter ID Card or Passport for verification of citizenship. In case of West Pakistani Refugees settled in J&K, they are required to produce Certificate in the format attached as Annexure-VI issued by the Sarpanch/Numberdar of a candidate's village to the effect that the person belonged to the West Pakistani Refugees Category, alongwith a copy of Electoral Roll showing the name of the candidate in the voter list for elections to the Parliamentary Constituency;</p> <p>(vi) Discharge certificate in case of Ex-Servicemen:</p> <p>(vii) One passport size photograph, same as submitted with online application form;</p> <p>(viii) Certificate as per Annexure-V for claiming relaxation in height & chest (if applicable).</p> <p>NOTE:- All candidates claiming relaxation under various categories shall bring aforementioned original documents/certificates at the time of recruitment tests for verification by the Board.</p>																																						
PHASE-II																																							
<p>WRITTEN TEST 100 MARKS (The written test may be OMR based or Computer based at the discretion of ITBP).</p>	<p>The candidates qualified in documentation will required to appear in the written examination. Fresh admit cards for the written test will be issued online mentioning the date & venue of the written test. A list of candidates qualified for written will also be uploaded on ITBP Recruitment website i.e. www.recruitment.itbpolice.nic.in. The written test will be as under:</p> <p>(i) The written test will consist of OMR based objective type multiple choice questions to be answered using a Blue or Black Ball pen only; or Computer based objective type multiple choice questions at the discretion of ITBP.</p> <p>(ii) Pattern of question paper will be as under:-</p> <table border="1" data-bbox="598 1635 1557 2094"> <thead> <tr> <th>Sl No.</th> <th>Subject</th> <th>Medium</th> <th>No. of Questions</th> <th>Marks</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>General English</td> <td>English</td> <td>20</td> <td>20</td> <td rowspan="5" style="text-align: center; vertical-align: middle;">02 Hours (120 Minutes)</td> </tr> <tr> <td>2</td> <td>General Hindi</td> <td>Hindi</td> <td>20</td> <td>20</td> </tr> <tr> <td>3</td> <td>General Awareness</td> <td>Bilingual (English/Hindi)</td> <td>20</td> <td>20</td> </tr> <tr> <td>4</td> <td>Quantitative Aptitude Test</td> <td>Bilingual (English/Hindi)</td> <td>20</td> <td>20</td> </tr> <tr> <td>5</td> <td>Simple Reasoning</td> <td>Bilingual (English/Hindi)</td> <td>20</td> <td>20</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td>100</td> <td>100</td> <td></td> </tr> </tbody> </table>	Sl No.	Subject	Medium	No. of Questions	Marks	Time	1	General English	English	20	20	02 Hours (120 Minutes)	2	General Hindi	Hindi	20	20	3	General Awareness	Bilingual (English/Hindi)	20	20	4	Quantitative Aptitude Test	Bilingual (English/Hindi)	20	20	5	Simple Reasoning	Bilingual (English/Hindi)	20	20	Total			100	100	
Sl No.	Subject	Medium	No. of Questions	Marks	Time																																		
1	General English	English	20	20	02 Hours (120 Minutes)																																		
2	General Hindi	Hindi	20	20																																			
3	General Awareness	Bilingual (English/Hindi)	20	20																																			
4	Quantitative Aptitude Test	Bilingual (English/Hindi)	20	20																																			
5	Simple Reasoning	Bilingual (English/Hindi)	20	20																																			
Total			100	100																																			

	<p>iii) Answer Key to the question paper will be uploaded on the ITBP Recruitment website www.recruitment.itbpolice.nic.in after the written examination.</p> <p>iv) Candidates are not permitted to use Mobile phone, calculators, Smart Watch or any other electronic/electrical device. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items, whether in use or not, will be considered as “use of unfair means” in the examination and appropriate action will be taken against such candidates.</p> <p>v) In case written test is OMR based, the candidates should not write anything on the OMR answer sheet except in the relevant columns. Any stray marks will lead to the OMR answer sheet not being evaluated and the candidate will not proceed to the next stage of the recruitment process.</p> <p>viii) The cut-off percentage of marks for qualifying in written wexam will be as under:-</p> <table border="1" data-bbox="660 913 1362 999"> <tr> <td>General and Ex-Servicemen</td> <td>35%</td> </tr> <tr> <td>SC, ST & OBC</td> <td>33%</td> </tr> </table> <p>ix) No representation for revaluation of answer sheet of written exam or re-conduct of written examination will be entertained.</p>	General and Ex-Servicemen	35%	SC, ST & OBC	33%
General and Ex-Servicemen	35%				
SC, ST & OBC	33%				
MERIT LIST	Merit Lists in each category namely, Gen, SC, ST, OBC (NCL) and Ex-Servicemen will be drawn on the basis of total marks obtained by the candidates in the written examination. The candidates shall be shortlisted for Detailed Medical Examination (DME) as per the category wise vacancies on the basis of this merit. Extended list shall also be prepared to cover the shortfall due to failure of candidates in DME and Review Medical Examination (RME). There shall be no reserve list.				
RESOLUTION OF TIE CASES	<p>a) In case of tie in marks, the candidate older in age gets preference.</p> <p>b) If the tie still persists, it is finally resolved by referring to the alphabetical order of names in English as per the online application form. A candidate whose name begins with the alphabet which comes first in the English alphabetical order gets preference.</p>				
PHASE-III					
DETAILED MEDICAL EXAMINATION	Candidates shortlisted in order of merit as per category wise number of vacancies will be put through DME to assess their fitness as per rules.				
PHASE-IV					
REVIEW MEDICAL EXAMINATION (RME)	(i) In case candidates declared unfit in detailed medical examination are not satisfied with the findings of the Medical Officer, they may submit an application for his/her Review-Medical Examination with a duly filled Medical Fitness				

	<p>certificate (Proforma at Annexure-V) within 15 days from the date of his/her rejection in DME. The medical certificate will not be taken into consideration unless it is signed and stamped by the Medical Practitioner and the photo & signature of the candidate has not been attested and stamped by the Medical Practitioner.</p> <p>(ii) The appeal will also not be taken into consideration unless it contains Medical Re-Examination Fee of Rs. 25/- in form of Indian Postal Order and Rejection Slip (original) issued by the Presiding Officer. RME fee in the form of IPO should be prepared in the name of <u>INSPECTOR GENERAL (NORTHERN) FRONTIER, ITB POLICE FORCE</u>. The appeal complete in all respects should be submitted within 15 days from the date of issue of Rejection Slip in which the finding of the Medical Officer are communicated to the candidate. ITBP will not be responsible for any postal delay.</p> <p>(iii) The application for Review-Medical Examination shall be sent to THE INSPECTOR GENERAL (NORTHERN) FRONTIER, ITB POLICE FORCE, PO – SEEMADWAR, DISTT- DEHRADUN (UTTARAKHAND) PIN-248146.</p>
--	--

7. **GENERAL INSTRUCTIONS:**

7.1	All candidates who have been called for PET & PST will bring a clear and legible print out of the online application form submitted by them and online admit card for purpose of identification, etc, else they may not permitted to enter the venue. The print out will be retained by ITBP personnel for office use.
7.2	Candidates are to ensure to keep sufficient number of same passport size photos used by them while filling the online application form. The candidates are also advised to bring same passport size photos submitted with online application form at all stages of recruitment. The candidates should upload a clear and legible scanned signature while filling online application form.
7.3	Verification of original documents will be carried out at the beginning of recruitment, therefore candidates are advised to confirm their eligibility in all respects to avoid any disappointment.
7.4	Departmental candidates should submit in original a “No Objection Certificate” as per Annexure- I from their employer at the time of verification of original documents / DME else their candidature will be rejected.
7.5	No correspondence will be entertained from ineligible candidates whose applications have been rejected.
7.6	Candidates shall be required to serve in the Force for a minimum period of 10 years. If any person after joining the service wants to resign from the service before the expiry of 10 years, he/she is required to refund a sum equal to three months’ pay and allowances attached to the post or the cost of training imparted to him/her by the Force, whichever is higher.

7.7	Selected candidates shall have to undergo Basic Training and such other courses as prescribed in the Force from time to time.
7.8	Candidates who are physically challenged are not eligible to apply for this examination.
7.9	All eligible candidates will be duly informed about the date and venue of the recruitment tests through admit card sent electronically on their registered e-mail ID. Therefore, candidates should provide genuine and functional e-mail ID and Mobile number at the time of filling online application form. ITBP will not be responsible in case of any failure of the candidate not receiving admit card due to incorrect or un-used email/Mobile Number or in case of any technical fault.
7.10	Candidates should come duly prepared for more than one day stay under their own arrangements at the Recruitment Centre. No TA/DA will be admissible.
7.11	The Government shall not be responsible for any damage/injury to the individual sustained during the course of recruitment process.
7.12	Recruitment in ITBP is totally transparent, fair and purely on the basis of performance of the aspirants. No candidate is required to pay any money in cash or otherwise, for recruitment in ITBPF except nominal application fee or fee for RME. If someone approaches them or asks for money or any other favour they may report the matter to the Recruitment Board or the local police.
7.13	Incomplete applications will be summarily rejected and no correspondence on this will be entertained. No application received after the last date as mentioned above will be accepted and ITBP will not be responsible for any electronic, internet related problems, etc. faced by the candidates.
7.14	Any further information/notice in respect to the subject recruitment will be published on ITBP Recruitment website www.recruitment.itbpolice.nic.in only. Hence, all candidates are advised to log on the above link from time to time.
7.15	All disputes and differences, if any, will be subject to the jurisdiction of the courts within the territorial limits of Delhi only.
7.16	ITBP reserves the right to cancel the recruitment process for administrative or other reasons at any stage of the recruitment process with or without intimation to the candidates. No correspondence/representation will be entertained under such circumstances.
7.17	For any queries, complaints or clarification the candidates can write an e-mail to rectsupport@itbp.gov.in .

8. Disclaimer:

Information given in this advertisement and on ITBP Recruitment website are guidelines only. In case of any ambiguity, the existing rules and regulations of ITBP/Govt. of India will be final.

DIG (Estt & Rectt)

No Objection Certificate in case of Central/State Govt employees only

Note: Candidates already in Govt. service must submit their application through proper channel with the following certificate duly signed by their employer agreeing to release them, in case finally selected for the post of **Head Constable (EDUCATION & STRESS COUNSELLOR)** in Indo-Tibetan Border Police.

- (i) Certified that Mr/Ms. _____ holds a permanent/temporary post of _____ under Central/State Govt.
- (ii) Certified also that he has submitted his application to this department/Office on _____.
- (iii) Certified also that Mr/Ms. _____ will be released in case of his/her selection for the post of Head Constable (EDUCATION & STRESS COUNSELLOR) in Indo-Tibetan Border Police Force.

Place.....

Dated.....

**Signature of Head of Office
with office seal**

ANNEXURE 'II'**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE/ SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under :-

The Constitution (Scheduled Castes) order, 1950 _____, the Constitution (Scheduled Tribes) order, 1950 _____, the Constitution (Scheduled Castes) Union Territories order, 1951* _____, the Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganization Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956.

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1991 @.

The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

Contd...2/-

Contd. from pre-page

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town*
 _____ of District/Division* _____ of the State/Union Territory
 of _____ .

Signature _____

** Designation _____

(with seal of office)

State/Union Territory

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- a. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.
- d. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

ANNEXURE- 'III'**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____ Son / Daughter
of _____ of Village/Town _____
District/Division _____ in the State/Union Territory
_____ belongs to the _____ Community which is recognized as a
backward class under the Govt of India, Ministry of Social Justice and Empowerment's Resolution
No. _____ dated _____*. Shri/Smt./Kumari
_____ and/or his/her family ordinary reside(s) in the _____
District/Division of the _____ State/Union Territory. This is also to certify that
he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the
Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-
Estt.(SCT) dated 08/09/93**.

Dated: _____

District Magistrate
Deputy Commissioner etc***
(with seal of office)

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

*** The authorities competent to issue the Certificate:-

- a. District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra-Assistant Commissioner (not below the rank of first class Stipendiary Magistrate).
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

DECLARATION/UNDERTAKING - BY OBC (NON CREAMY LAYER) CANDIDATES ONLY

I, _____ son of Shri _____ resident of village/town/city _____ District _____ State _____ hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93- Estt. (SCT), dated 8/9/1993 which is modified vide DOP&T OM No. 36022/2/2004-Estt(Res) dated 09/03/2004, OM No. 36022/2/2004-Estt(Res) dated 14.10.2008 and OM No. 36033/1/2013-Estt(Res) dated 27/05/2013. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India.

Place: _____

Date: _____

Signature of the applicant (OBC candidate)

**FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE WHO INTEND
TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT**

Certified that Shri _____ S/o Shri _____ is permanent resident
of _____ village _____ Tehsil/Taluka
_____ District _____ of _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____ (Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Leh & Ladakh/Kashmir Valley/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: _____

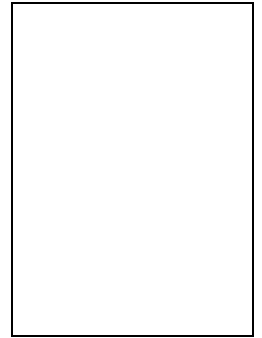
Place _____

Signature _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.

Office of the Sarpanch/Numberdar



IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING IN THE STATE OF JAMMU & KASHMIR

This is to certify that Shri/Ms/Smt..... S/o, D/o, W/o
 Shri.....formerly a resident of Village.....,
 Tehsil....., Distt.....of undivided India (now Pakistan) presently residing at
 H.No....., Street/Lane No..... ohalla.....Village.....,
 Tehsil....., Distt..... is now a West Pakistani Refugee after having
 migrated form Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/ Numberdar

MEDICAL FITNESS CERTIFICATE

(Only applicable to the candidate at the time of completion of his/her Detail Medical Examination (DME) & declared medically unfit in DME and He/she intends to appear in Review Medical Examination (RME) as per para-6 (IV) of Advertisement Notice)

(To be submitted only along with appeal for re-medical examination)

Medical Practitioner to attest Photograph & Thumb impression of candidate

Space for photograph of candidate
Thumb impression of candidate

Certified that Mr/Ms. _____ Son/daughter of Shri _____ age _____ years, a candidate of _____ examination-2016-17 in ITBP whose photo and thumb impression are appended above duly attested by me was examined by me at Hospital _____ on date _____.

2. I, the undersigned, have the knowledge that Mr/Ms. _____ Son/daughter of Shri _____ has been declared medically unfit by the Medical Officer for the post of **Head Constable (Education & Stress Counsellor)-2016-17** in ITBP due to _____.

In my opinion, this is an error of judgment due to following reasons:-

After due examination, I declare him/her medically fit for the said post.

Date:

**Signature & Name with seal of
Specialist Medical Officer of concerned field
Registration No. _____
(MCI/State Medical Council)**

**Designation.....
Name & Address of Govt Hospital (District Hospital and above)**

Signature and Name of candidate
(in presence of Medical Practitioner)

**Attested by Specialist Medical officer of concerned field
Signature & Seal**

The candidates understands and accepts the following:-

- i) The findings of the Medical Practitioner should be supported by Medical reports/documents wherever applicable.
- ii) The photograph, thumb impression and signature of the candidate should be attested by Medical Practitioner giving this Medical Fitness Certificate. Un-attested forms will be summarily rejected.
- iii) ITBP shall not be responsible for postal delay or if a candidate fails to submit the relevant documents with the RME appeal within stipulated time.
- iv) The decision of ITBP Review Medical Board will be final and binding.